

Seville Township Library Board Meeting

September 6, 2022

The meeting was called to order at 4:31 p.m. with board members Becky Fleury, Sharon Stebelton, Allison Dunlap, Judy Zimmerman (pending board member), Renee Shaver, and Director Justine Peterson present.

Board Minutes: Motion by Allison with support from Becky to approve minutes as presented. *Approved.*

Treasury Report: Motion by Allison with support from Becky to approve as presented. *Approved.*

No public commentary.

Librarians Report: Motion by Becky with support from Allison to approve report/requests as presented; Library needs volunteers to help with Story Walk on October 22 from 6:30 —7 p.m. and to hand out Halloween candy on October 31. *Approved.*

Strategic Planning Committee: No meeting. Building needs have been scheduled.

Old Business:

- a) Joint Contract Update: Sumner Agreement has been signed.
- b) Lease & Fiscal Agreement: Motion by Sharon with support from Becky to present reviewed agreement to our lawyer for review. *Approved.*
- c) Justine's Vacation: Will be from Oct. 27 – Nov. 6, 2022; returning to work on Nov. 7.
- d) Mara will cover library hours with Sherry Swope available if needed.

New Business:

a) Board Member Election: Motion by Sharon with support from Becky to nominate Judy Zimmerman as our new library board member. *Approved.*

b) Power Washing/Painting Library proposal: We received 3 proposals for power washing, ranging in price from \$300.00, \$587.64, & \$1,688.98. Motion by Allison with support from Sharon to accept the proposal for \$300.00. A request will be sent to the bidder requesting a copy of insurance and proposed start date. *Approved.*

It was suggested we look for 3 bids on gutter rain installment & 3 bids on painting to present to the Township Board by March 2023 for approval.

c) Motion by Becky with support from Allison to approve Justine attending the October 19-21 MLA Conference in Port Huron and Library paying \$129.00 toward lodging. *Approved.*

d) Justine will attend a Library Luncheon in Cadillac on September 15, 2023.

Motion to adjourn by Becky with support from Sharon to adjourn at 6:12pm. *Approved.*

Next Library Board Meeting : November 10, 2022, at 4:30 p.m.

Minutes by: Renee Shaver